Date: _____

,	
UNITED STAT	TES DISTRICT COURT
	for the
	District of
Plaintiff(s) V.	Civil Action No.
Defendant(s)	-))
SUMMONS	S IN A CIVIL ACTION
To: (Defendant's name and address)	
A lawsuit has been filed against you.	
are the United States or a United States agency, or an or P. 12 (a)(2) or (3) — you must serve on the plaintiff ar	on you (not counting the day you received it) — or 60 days if you officer or employee of the United States described in Fed. R. Civ. In answer to the attached complaint or a motion under Rule 12 of motion must be served on the plaintiff or plaintiff's attorney,
If you fail to respond, judgment by default wil You also must file your answer or motion with the cou	Il be entered against you for the relief demanded in the complaint. urt.
	CLERK OF COURT

Signature of Clerk or Deputy Clerk

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Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (1))

was re	This summons for (na ceived by me on (date)	me of individual and title, if an	ny)		
was ice	cerved by the on (aate)		·		
	☐ I personally served the summons on the individual at (place)				
			on (date)	; or	
	☐ I left the summons at the individual's residence or usual place of abode with (name)				
	on (date), a person of suitable age and discretion who resides there, on (date), and mailed a copy to the individual's last known address; or				
	☐ I served the summons on (name of individual) , who designated by law to accept service of process on behalf of (name of organization)				
			on (date)	; or	
	☐ I returned the summons unexecuted because			; or	
	☐ Other (specify):				
	My fees are \$	for travel and \$	for services, for a total of \$	· · · · · · · · · · · · · · · · · · ·	
	I declare under penalty of perjury that this information is true.				
Date:					
		_	Server's signature		
		_	Printed name and title		
		_	Server's address		

Additional information regarding attempted service, etc: